Instytut Geofizyki
Polskiej Akademii Nauk

COMPETITIVE TECHNICAL DIALOGUE NOTICE

Institute of Geophysics
Polish Academy of Sciences
Księcia Janusza 64
01–452 Warszawa
www.igf.edu.pl

preceding the planned public procurement procedure for logistic support for the IG PAS expedition to East Antarctica in the season 2021–2022 (ref. no. DT/01/20).

The following Annexes form an integral part of the present notice:

ANNEX No. 1: Preliminary Description of the Subject Matter of the Procurement

ANNEX No. 2: Template of Application for Participation in Competitive Technical Dialogue

ANNEX No. 3: Rules of Conducting Competitive Technical Dialogue

Chapter 1
Name and address of the Ordering Party

Institute of Geophysics
Polish Academy of Sciences
Księcia Janusza 64
01–452 Warszawa, Poland
website: http://www.igf.edu.pl
email address: zamowieniapubliczne@igf.edu.pl
NIP (Tax ID No.): 525-000-85-60
REGON (National Business Registry No.): 000325908

Chapter 2
Legal basis

The competitive technical dialogue, hereinafter referred to as **the Dialogue**, is held on the basis of Art. 31a–31c of the Act of 29 January 2014 – Public Procurement Law (Journal of Laws of 2019, item 1843, as amended), hereinafter referred to as **PPL Act**, and in accordance with the Rules of Conducting Competitive Technical Dialogue, hereinafter referred to as **the Rules**, which form Annex No. 3 to the present notice and are available on the website of the Ordering Party, under the following link: https://www.igf.edu.pl/zamowienia-publiczne.php.

Chapter 3
The subject matter and purpose of competitive technical dialogue

1. The purpose of the Dialogue is for the Ordering Party to receive the information relevant for the planned public procurement procedure, to the extent necessary to prepare a description of the subject matter of the procurement, SETC or to specify terms of contract.

2. The Dialogue shall focus especially on technical, legal, executive, organizational, economic and logistic issues related to the execution of the procured services, as required by the Ordering Party.

3. A preliminary description of the subject matter of the procurement can be found in Annex No. 1 to the present notice.

Chapter 4

Application for participation in competitive technical dialogue

1. Entities which intend to participate in the Dialogue and meet all requirements specified in the present notice submit a completed Application for Participation in Competitive Technical Dialogue, whose template constitutes Annex No. 2 to the present notice.

2. The application must be sent electronically to **zamowieniapubliczne@igf.edu.pl**.

3. The deadline for receiving the applications is 6 November 2020.

4. In justified cases, the Ordering Party may accept an Application for participation in the Dialogue received after the set deadline if doing so does not have a negative impact on the Dialogue or violate the rules of transparency, fair competition and equal treatment of all Participants, while at the same time it maximizes the chances of achieving the purpose of the Dialogue.

5. The Application must include a document confirming the authorization to act on behalf of the Applying Entity.

6. A document confirming the authorization to act on behalf of the Applying Entity is the entity's identity document or – if the entity is represented by a proxy – an additional declaration of authorization, which is included in the Application.

7. The application, declarations and other documents submitted via email by entities participating in the Dialogue shall be considered original documents provided that they are scanned copies of documents that have been signed by individuals authorized to represent the Applying Entity.

8. The application must be completed in Polish. Documents confirming the authorization to act on behalf of the applying entity, which have been issued in a foreign language, must be submitted along with a Polish translation.

Chapter 5
Rules of conducting competitive technical dialogue

1. In order to participate in the Dialogue, the Applying Entity must sent to the email address of the Ordering Party a correctly completed Application (Annex No. 2 to the present notice). The Application must be received before the deadline specified in the present notice.

2. The Ordering Party reserves the right to inform entities of its choice, which might be interested in participating in the Dialogue, about the said Dialogue. The notification may

only be sent after the present notice and the Rules have been made available on the website of the Ordering Party.

3. The competitive technical dialogue is expected to finish on 4 December 2020.

4. Rules of conducting the Dialogue have been laid down in detail in the Rules.